

FISCAL AND ECONOMIC IMPACT STATEMENT
FOR ADMINISTRATIVE RULES

Person Preparing Statement:	Ashley Townsend	Department:	Louisiana Department of Education, Board of Elementary and Secondary Education
Phone:	225.472.6527	Office:	Policy and Governmental Affairs
Return Address:	P.O. Box 94064 Baton Rouge, LA 70804	Rule Title:	LAC 28: CXV in Bulletin 741 – Louisiana Handbook for School Administrators (LAC 28: CXV.1301) and LAC 28: CLXI in Bulletin 137–Louisiana Early Learning Center Licensing Regulations (LAC 28: CLXI.1715 and 1727)
		Date Rule Takes Effect:	Upon final adoption by BESE

SUMMARY
(Use complete sentences)

In accordance with Section 961 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS
(Summary)

There are no anticipated implementation costs or savings to state or local governmental units as a result of the proposed rule change. The proposed rule change, in accordance with Act 409 of the 2025 RS, requires the annual submission of mandatory reporter training data by each entity at which a teaching or child care provider is employed to the Louisiana Department of Education (LDOE). Additionally, it requires LDOE to publish completion rates for each entity on the department’s website. This will be accomplished through existing systems, at no additional cost to the department.

Additionally, the proposed rule change, in accordance with Act 439 of the 2025 RS, requires each local discipline policy review committee to include a paraprofessional elected by his or her peers. Members of the discipline review committee serve without additional compensation; therefore, there is no anticipated impact to local governmental expenditures as a result of this change.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS
(Summary)

There is no anticipated effect on the revenue collections of state or local governmental units as a result of the proposed rule change.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NON-GOVERNMENTAL GROUPS (Summary)

There is no anticipated costs to persons, small businesses, or non-governmental groups as a result of the proposed rule change

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

There is no anticipated effect on competition and employment as a result of the proposed rule change.

Beth Scioneaux
Signature of Head or Designee

Beth Scioneaux
Typed Name & Title of Agency Head or Designee

11/6/25
Date of Signature

Latrice Thomas
Legislative Fiscal Officer or Designee

11/06/2025
Date of Signature

**FISCAL AND ECONOMIC IMPACT STATEMENT
FOR ADMINISTRATIVE RULES**

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

The proposed rule change, in accordance with Act 409 of the 2025 RS, requires the annual submission of mandatory reporter training by each entity at which a teaching or child care provider is employed to the Louisiana Department of Education (LDOE) and requires LDOE to publish completion rates for each entity on the department's website. This will be accomplished through existing systems, at no additional cost to the department. Additionally, the proposed rule change, in accordance with Act 439 of the 2025 RS, requires each local discipline policy review committee to include a paraprofessional elected by his or her peers.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

The proposed rule change updates Board of Elementary and Secondary Education (BESE) policy in response to legislation from the 2025 RS (Act 409 and Act 439).

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

The proposed rule change will not result in any increase in the expenditure of funds.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) _____ YES. If yes, attach documentation.

(b) _____ NO. If no, provide justification as to why this rule change should be published at this time

- D. Compliance with Act 98 of the 2025 Regular Session

- (1) Will the proposed rule change result in either the expenditure of state funds or an economic impact involving costs to regulated entities estimated at \$200,000 or more per year or \$600,000 or more over three years?

(a) _____ YES. (proceed to question D.2 on this page)

(b) X NO.

- (2) If the answer to (1) above is yes, was there a fiscal note for the enacted legislation that required this action (attach documentation)?

(a) _____ YES, and all cost impacts were contemplated in the Fiscal Note.

(b) _____ YES, but cost impacts exceed those contemplated in the Fiscal Note.

(c) _____ NO.

**FISCAL AND ECONOMIC IMPACT STATEMENT
WORKSHEET**

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 26	FY 27	FY 28
PERSONAL SERVICES	\$0	\$0	\$0
OPERATING EXPENSES	\$0	\$0	\$0
PROFESSIONAL SERVICES	\$0	\$0	\$0
OTHER CHARGES	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0
MAJOR REPAIR & CONSTR.	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0
POSITIONS (#)	0	0	0

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

Not applicable.

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 26	FY 27	FY 28
STATE GENERAL FUND	\$0	\$0	\$0
AGENCY SELF-GENERATED	\$0	\$0	\$0
DEDICATED	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0
OTHER (Specify)	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Not applicable.

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

There is no anticipated cost or savings to local governmental units as a result of the proposed rule change.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

Not applicable.

FISCAL AND ECONOMIC IMPACT STATEMENT
WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 26	FY 27	FY 28
STATE GENERAL FUND	\$0	\$0	\$0
AGENCY SELF-GENERATED	\$0	\$0	\$0
DEDICATED	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0
LOCAL FUNDS	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

Not applicable.

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NONGOVERNMENTAL GROUPS

A. What persons, small businesses, or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

There is no anticipated cost or economic benefit to persons, small businesses, or non-governmental groups as a result of the proposed rule change.

B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

Not applicable.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

There is no anticipated effect on competition and employment as a result of the proposed rule change.

Small Business Analysis

The impact of the proposed Rule on small businesses as defined in the Regulatory Flexibility Act has been considered. It is estimated that the proposed action is not expected to have a significant adverse impact on small businesses. The agency, consistent with health, safety, environmental and economic welfare factors has considered and, where possible, utilized regulatory methods in the drafting of the proposed rule that will accomplish the objectives of applicable statutes while minimizing the adverse impact of the proposed rule on small businesses.

Provider Impact Statement

The proposed Rule should not have any known or foreseeable impact on providers as defined by HCR 170 of 2014 Regular Legislative Session. In particular, there should be no known or foreseeable effect on:

1. the effect on the staffing level requirements or qualifications required to provide the same level of service;
2. the total direct and indirect effect on the cost to the providers to provide the same level of service; or
3. the overall effect on the ability of the provider to provide the same level of service.

Public Comments

Interested persons may submit written comments via the U.S. Mail until noon, December 10, 2025, to Tavares Walker, Executive Director, Board of Elementary and Secondary Education, Box 94064, Capitol Station, Baton Rouge, LA 70804-9064. Written comments may also be hand delivered to Tavares Walker, Executive Director, Board of Elementary and Secondary Education, Suite 5-190, 1201 North Third Street, Baton Rouge, LA 70802 and must be date stamped by the BESE office on the date received. Public comments must be dated and include the original signature of the person submitting the comments.

BOARD OF ELEMENTARY AND SECONDARY EDUCATION
FAMILY IMPACT STATEMENT
(LA R.S. 49:953 and 972)

Person Preparing Statement: Ashley Townsend
Phone: 225.472.6527
Division: Policy and Governmental Affairs
LAC 28:CXV in Bulletin 741—Louisiana Handbook for School Administrators (LAC 28:CXV.1301) and LAC 28:CLXI in Bulletin 137—Louisiana Early Learning Center Licensing Regulations (LAC 28:CLXI.1715 and 1727)
Rule Title:

In accordance with Section 953 and 974 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a Family Impact Statement on the rule proposed for adoption, repeal or amendment. All Family Impact Statements shall be kept on file in the State Board Office which has adopted, amended, or repealed a rule in accordance with the applicable provisions of the law relating to public records.

PLEASE RESPOND (YES, NO, OR LACKS SUFFICIENT INFORMATION TO DETERMINE) TO THE FOLLOWING:

- 1. Will the proposed Rule affect the stability of the family? No
- 2. Will the proposed Rule affect the authority and rights of parents regarding the education and supervision of their children? No
- 3. Will the proposed Rule affect the functioning of the family? No
- 4. Will the proposed Rule affect family earnings and family budget? No
- 5. Will the proposed Rule affect the behavior and personal responsibility of children? No
- 6. Is the family or local government able to perform the function as contained in the proposed Rule? Yes

Signature of Contact Person: Ashley Townsend
Date Submitted: 10/17/2025

POVERTY IMPACT STATEMENT
(LA R.S. 49:973)

Person Preparing Statement: Ashley Townsend
Phone: 225.472.6527
Division: Policy and Governmental Affairs
LAC 28:CXV in Bulletin 741—Louisiana Handbook for School Administrators (LAC 28:CXV.1301) and LAC 28:CLXI in Bulletin 137—Louisiana Early Learning Center Licensing Regulations (LAC 28:CLXI.1715 and 1727)
Rule Title:

In accordance with Section 973 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a Poverty Impact Statement on the rule proposed for adoption, amendment, or repeal. All Poverty Impact Statements shall be in writing and kept on file in the state agency which has adopted, amended, or repealed a rule in accordance with the applicable provisions of the law relating to public records. For the purposes of this Section, the word “poverty” means living at or below one hundred percent of the federal poverty line.

PLEASE RESPOND (YES, NO, OR LACKS SUFFICIENT INFORMATION TO DETERMINE) TO THE FOLLOWING:

- 1. Will the proposed Rule affect the household income, assets, and financial authority? No
- 2. Will the proposed Rule affect early childhood development and preschool through postsecondary education development? No
- 3. Will the proposed Rule affect employment and workforce development? No
- 4. Will the proposed Rule affect taxes and tax credits? No
- 5. Will the proposed Rule affect child and dependent care, housing, health care, nutrition, transportation, and utilities assistance? Yes

Signature of Contact Person: Ashley Townsend
Date Submitted: 10/17/2025

Part CLXI. Bulletin 137—Louisiana Early Learning Center Licensing Regulations
Chapter 17. Minimum Staffing Requirements and Standards
§1715. Staff Records and Personnel Files

A. – B.

...

C. LDOE Electronic System. All current staff names, hire date, first day onsite working with children, and initial and annual mandatory reporter training documentation must be maintained in the LDOE electronic system.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6 and 17:407.40.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 41:635 (April 2015), effective July 1, 2015, amended LR 44:251 (February 2018), effective March 1, 2018, LR 44:1866 (October 2018), LR 47:1276 (September 2021), LR 52:

§1727. Child Neglect and Abuse Mandatory Reporter Training

A. ~~All~~ After initial completion of training at time of hire, all staff members shall annually complete the online child abuse and neglect Mandated Reporter Training provided by DCFS between June 1 and August 31 of the calendar year.

B. Documentation of completion of the course shall be ~~maintained by the center~~ submitted in the LDOE electronic system by no later than September 30 of each calendar year for all staff and shall be available for on-site inspection, whether as hard copies or in electronic form, upon request by the LDOE.

C. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6, Article 603.1, and 17:407.40(A)(1).

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 47:1278 (September 2021), LR 52:

NOTICE OF INTENT
Board of Elementary and Secondary Education

Implementation of Education Acts of the 2025 Regular Legislative Session
(LAC 28: CXV.1301)
(LAC 28: CLXI.1715 and 1727)

In accordance with the provisions of R.S. 17:6(A)(10) and the Administrative Procedure Act (APA), R.S. 49:953(B)(1) *et seq.*, the Board of Elementary and Secondary Education (BESE) proposes to amend LAC 28: CXV in *Bulletin 741—Louisiana Handbook for School Administrators* and LAC 28: CLXI in *Bulletin 137—Louisiana Early Learning Center Licensing Regulations*. During the 2025 Regular Legislative Session, laws were enacted that require revisions to Board of Elementary and Secondary Education (BESE) policy. Revisions provide further clarity and alignment to include:

- *Bulletin 741—Louisiana Handbook for School Administrators*
 - Act 439. School Employee Bill of Rights
- *Bulletin 137—Louisiana Early Learning Center Licensing Regulations*
 - Act 409. Child Safety and Welfare

Title 28

EDUCATION

Part CXV. *Bulletin 741—Louisiana Handbook for School Administrators*

Chapter 13. Discipline

§1301. Disciplinary Regulations

A. – H.

...

I. Each LEA shall establish a discipline policy review committee composed of seventeen members in accordance with the mandates of R.S. 17:416.8. The LEA shall establish procedures for selecting one paraprofessional to be elected by peers and for appointing the two parent members.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:223-224, R.S. 17:416, and R.S. 17:416.13.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 31:1282 (June 2005), amended LR 36:1225 (June 2010), LR 37:1132, 1133 (April 2011), LR 39:476 (March 2013), LR 39:2210 (August 2013), LR 39:3069 (November 2013), LR 48:1011 (April 2022), LR 51:57 (January 2025), LR 52:

Part CLXI. *Bulletin 137—Louisiana Early Learning Center Licensing Regulations*

Chapter 17. Minimum Staffing Requirements and Standards

§1715. Staff Records and Personnel Files

A. – B.

...

C. LDOE Electronic System. All current staff names, hire date, first day onsite working with children, and initial and annual mandatory reporter training documentation must be maintained in the LDOE electronic system.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6 and 17:407.40.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 41:635 (April 2015), effective July 1, 2015, amended LR 44:251 (February 2018), effective March 1, 2018, LR 44:1866 (October 2018), LR 47:1276 (September 2021), LR 52:

§1727. Child Neglect and Abuse Mandatory Reporter Training

A. After initial completion of training at time of hire, all staff members shall annually complete the online child abuse and neglect Mandated Reporter Training provided by DCFS between June 1 and August 31 of the calendar year.

B. Documentation of completion of the course shall be submitted in the LDOE electronic system by no later than September 30 of each calendar year for all staff and shall be available for on-site inspection, whether as hard copies or in electronic form, upon request by the LDOE.

C. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6, Article 603.1, and 17:407.40(A)(1).

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 47:1278 (September 2021), LR 52:

COMPARISON DOCUMENT

TITLE 28

EDUCATION

Part CXV. *Bulletin 741—Louisiana Handbook for School Administrators*

Chapter 13. Discipline

§1301. Disciplinary Regulations

A. – H.

...

I. Each LEA shall establish a discipline policy review committee ~~composed~~ comprised of seventeen sixteen members in accordance with the mandates of R.S. 17:416.8. The LEA shall establish procedures for selecting one paraprofessional to be elected by peers and for appointing the two parent members.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:223-224, R.S. 17:416, and R.S. 17:416.13.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 31:1282 (June 2005), amended LR 36:1225 (June 2010), LR 37:1132, 1133 (April 2011), LR 39:476 (March 2013), LR 39:2210 (August 2013), LR 39:3069 (November 2013), LR 48:1011 (April 2022), LR 51:57 (January 2025), LR 52: